

# Professional/Academic Reference Forms

Please complete the top of the form and save the PDF. Then email it to 3 respondents. (References should be professional and include one supervisor or administrator. The graduate school does not accept references from pastors, friends or family members.) Once they complete the bottom section, they need to email it to [gradinfo@gardner-webb.edu](mailto:gradinfo@gardner-webb.edu).

## TO THE RESPONDENT:

The above has given your name as a reference to support his/her application for graduate study as a candidate for Gardner-Webb University's Graduate program indicated above. Careful attention will be given to your appraisal. Please check each characteristic in the appropriate column. Comparison should be made with qualified peers of the applicant. **Please evaluate the applicant on the following items:**

	Superior (Top 10%)	Good	Average	Below Average	Inadequate Opportunity to Observe
Leadership					
Scholarship					
Intelligence					
Written Expression					
Oral Expression					
Motivation					
Emotional Stability					
Self-Reliance					
Social Qualities					
Teaching Potential, if applicable					

Comments (academic and professional fitness, interests, etc.)

Would you recommend this applicant for acceptance to the Gardner-Webb University Graduate Program indicated above?

Please select one:      Recommend with enthusiasm      Recommend with confidence      Recommend  
    Recommend with reservation      Not Recommend

Signature \_\_\_\_\_

By checking this box and typing my name in the signature field, I am electronically signing this document.

Title, Dept. & Organization \_\_\_\_\_

Address \_\_\_\_\_ Phone Number \_\_\_\_\_

Relationship to Applicant \_\_\_\_\_ Duration of Relationship \_\_\_\_\_

Remarks \_\_\_\_\_